

# **BYLAWS**

## **The Florida Association for Theatre Education, Inc.**

### **ARTICLE I**

#### **Purpose**

The Florida Association for Theatre Education, Inc. (FATE) is a non-profit organization open to all theatre educators and individuals interested in theatre education with the purpose of promoting the advancement and betterment of theatre education in Florida schools; providing regularly scheduled conferences with lectures and educational workshops; contributing to individual scholarships for educational purposes.

Notwithstanding any other provisions of these articles, the purposes for which the corporation is organized are exclusively religious, charitable, scientific, literary, and educational within the meaning of section 501 (C)(3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue law.

### **ARTICLE II**

#### **Membership**

**Section 1: Active Membership.** Active membership in FATE shall be granted to individuals engaged in the teaching, supervision, or administration of theatre in elementary and secondary schools, colleges, or universities within the State of Florida, persons who hold a valid teaching certificate for the State of Florida and members of professional and community theatre organizations.

**Section 2: Organizational Membership.** Organizational membership in FATE shall be granted to arts organizations including all schools, colleges, universities, businesses, and affiliate organizations. This membership shall be represented by three members of the organization with the three members holding all the privileges of active membership.

**Section 3: Active College/University Student Membership.** College/University student membership shall be granted to any full-time student currently enrolled in the theatre department of any Florida college/university with all the privileges of active membership.

**Section 4: Active Family Membership.** Family membership in FATE shall be granted to any two individuals of the same household who satisfy the requirements for active membership.

**Section 5: Active Retired Membership.** Retired membership in FATE shall be open to former theatre educators who have retired from teaching, administrative, or any position in theatre education. Retired members shall have the same privileges as active members.

**Section 6: Honorary Membership.** Honorary members may be elected by a unanimous vote of the FATE Executive Committee of the Board of Directors. They will not be a voting member and shall not be required to pay dues.

**Section 7: Lifetime Membership.** Lifetime members may be elected by a unanimous vote of the Executive Committee of the Board of Directors. They will be a voting member and shall not be required to pay dues.

**Section 8: Designation of Membership.** The FATE Executive Committee of the Board of Directors shall be responsible for the designation of a membership category upon application by individuals, organizations, institutions, and business firms.

### **ARTICLE III**

#### **Dues and Other Fees**

**Section 1: Remittance of Dues.** Dues shall be paid to the Treasurer of FATE.

**Section 2: Amount of Dues.** The amount of dues for all categories of membership in FATE, and the amount of all other fees, shall be recommended by the FATE Financial Committee. This recommendation must be approved by a majority vote of the Executive Committee.

**Section 3: Other fees.** The Florida Association for Theatre Education, Inc. may participate in other state and national organizations which are designed to support theatre education.

**Section 4: Fiscal Year.** The fiscal year of FATE shall be November 1 of each year through October 31 of the following year.

### **ARTICLE IV**

#### **Government**

**Section 1: Board of Directors.** The Board of Directors shall be comprised of not less than three and no more than twenty-five members as stated in Article VIII of the Articles of Incorporation of FATE. All board members must have been members of FATE for two years and must have actively participated on a committee for one year. Members who wish to present additional names to be placed on the ballot drawn up by the nominating committee from the floor, may do so if the nominee has been an active member for two years, served on a committee for one year, and is supported by a petition signed by ten current members. All board members must be active members and shall have the right to vote.

**Section 2: Officers.** The officers of FATE shall be: President, President-Elect, Past-President, Secretary, Treasurer, and could include an Historian and Parliamentarian.

**Section 3: Executive Committee.** The Executive Committee shall be comprised of the officers of FATE and a maximum of six Members-at-large. The Executive Committee must have served on the Board of Directors and be active members of FATE. The Historian and Parliamentarian could be appointed by the President of FATE and shall be non-voting members of the Executive Committee, but may also be serving as members of the Executive Committee.

**Section 4:** There shall be an executive director appointed annually by the board of directors.

**Section 5: Ex-officio.** Ex-officio member/s of the Board of Directors shall be comprised of the FATE Executive Director, the Florida Department of Education Arts Consultant, and any other arts consultants deemed necessary by the Executive Committee and shall be non-voting members.

**Emeritus Members of the Executive Committee shall be comprised of any past member/s of the Executive Board appointed by the Executive Committee to participate in the Executive Board meetings with the same privileges and shall be non-voting members.**

**Section 6: Authority. Authority for the management policies and actions of FATE is vested in the Board of Directors of FATE. This authority is hereby delegated to the Executive Committee of the Board.**

## **ARTICLE V**

### **Duties of the Officers**

**Section 1: The President. The President of FATE has responsibility for the leadership of FATE. The President shall preside at all meetings of FATE, the Executive Committee, and the Board of Directors and shall perform such duties as the office requires. It shall be the duty of the President to (a) enforce observance of the by-laws; (b) order the execution of resolutions; (c) exercise supervision over the affairs of FATE and make decisions in cases of emergency when an immediate action is required; and (d) appoint all committees for which no provisions have been made. The President shall be the recognized spokesperson for FATE, and in such capacity, shall represent the general membership of FATE or appoint a designee therefore.**

**Section 2: The President-Elect. In the absence of the President, the succession to his/her duties shall fall to the President-Elect who shall also perform other duties as the Executive Committee requires. The President-Elect shall serve as the annual conference coordinator. This office implies automatic succession to the office of President.**

**Section 3: The Secretary. The Secretary shall keep records of all meetings of FATE, the Executive Committee, and the Board of Directors, and in general such duties as the office requires.**

**Section 4: The Treasurer. The Treasurer shall have charge of funds of FATE from whatever sources derived and shall render accounts of them to FATE at meetings of the Executive Committee, the Board of Directors, and the annual general business meeting. The Treasurer shall perform other duties as the office requires including serving on the financial committee.**

**Section 5: The Historian. The Historian shall prepare a narrative account of the Society's activities during his/her term of office, which, when approved by the assembly, will become a permanent part of the association's official history. The Historian will also compile a pictorial history of the organization for the duration of his or her term of office.**

**Section 6: The Parliamentarian. The Parliamentarian advises the President, other officers, committees, and members on parliamentary procedure and by-laws.**

## **ARTICLE VI**

### **Duties of the Executive Committee**

**Section 1: The Executive Committee carries out the policies of the Board and shall be comprised of the officers and members-at-large.**

**Section 2: The Executive Committee shall attend a minimum of three meetings per year within the fiscal year.**

**Section 3: Publishing a list of candidates. It shall be the duty of the Executive and/or the Nominations Committee to publish a list of candidates for each office including pertinent biographical information not later than six weeks prior to the annual general business meeting.**

**Section 4: Election Procedures, It shall be the duty of the Executive Committee to determine election procedures.**

**Section 5: Filling of Vacant Offices. In the event that the office of President is vacated during a term of office, the President-Elect shall ascend to the office of President. The Executive Committee shall have the authority to fill any other vacancies occurring during a term of office by appointment. The appointee shall serve until the next annual meeting of FATE at which time an election shall be held to fill the vacancy.**

## **ARTICLE VII**

### **Duties of Board of Directors**

**The Board of Directors shall attend a minimum of two meetings per year and must chair/co-chair within the fiscal year.**

## **ARTICLE VIII**

### **Terms of Office**

**Section 1: The Executive Committee. The term of office shall be two years or until their successors are elected/appointed. Non-compliance of duties of the office shall be reason for removal. *If removed for non-compliance of duties of the office, they will be ineligible for election for one full term beyond the term they are removed.***

**Section 2: The Board of Directors. The term of office shall be one year or until their successors are elected. Non-compliance of duties of the office shall be reason for removal. *If removed for non-compliance of duties of the office, they will be ineligible for election for one full term beyond the term they are removed.***

## **ARTICLE IX**

### **Elections**

**Officers and up to six Members-at large of the Executive Committee shall be elected at the annual business meeting of the membership. Directors shall be elected each year at the annual business meeting.**

## **ARTICLE X**

### **Meetings and Activities**

**Section 1: FATE General Business Meeting.** A General FATE Business meeting shall be held annually. All categories of membership may attend. The right to vote remains the privilege of active and lifetime members.

**Section 2: Executive Committee Meetings.** The Executive Committee shall meet a minimum of four times annually to address the needs, actions, and directions of FATE.

**Section 3: Board of Director Meetings.** The Board of Directors shall meet bi-annually.

**Section 4: Date and Locations.** The dates and locations for all FATE meetings shall be determined by the Executive Committee.

**Section 5: Parliamentary Procedure.** All deliberations of FATE shall be governed by the current edition of Robert's Rules of Order or as modified by FATE.

**Section 6: Other Meetings.** All additional meetings of FATE, the Executive Committee, or the Board of Directors shall be called at the discretion of the Executive Committee.

**Section 7: FATE may conduct any activities which are consistent with the objectives of the organization.**

**Section 8: Quorum.** A simple majority of the Board of Directors or a simple majority of the Executive Committee shall constitute a quorum. Ten percent of the active membership shall constitute a quorum at any membership meeting.

## **ARTICLE XI**

### **Dissolution**

In the event of dissolution, the residual assets of the organization will be turned over to one or more organizations which themselves are exempt as organizations described in section 501 (C)(3) and 170 (C)(2) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future Internal Revenue Code, or to the Federal, State, or local government for exclusive public purpose.

## **ARTICLE XII**

### **Amendments**

These by-laws shall be effective upon a majority vote of the Board of Directors. Written notice of any proposed amendment shall have been provided in writing not less than two weeks prior to the vote.

**These by-laws were duly amended by written vote of the Board of Directors of FATE in:**

**October 15, 1988**

**October 15, 1992**

**October 14, 1995**

**July, 1996**

**October, 1997**

**June, 1999**

**March, 2003**

**October, 2010**

**October, 2011**